



Every person, corporation, cooperative, or other business association, banking or financial organization, life insurance corporation, utility, court or public authority must complete the following checklist before filing their District of Columbia Unclaimed Property Report. This list includes by way of illustration, but not limitation, those items which are covered by the District of Columbia Uniformed Disposition of Unclaimed Property of Act of 1980.

Please complete the checklist by indicating "Yes" or "No" by each item. Each item marked "Yes" should be enumerated on Unclaimed Property Form UP-2.

Form_up1

List the names and last known addresses of all previous holders of the property if you are a successor. If you have changed your name during the time period in which you have held the property, list the prior name(s).

Previous Holder (Name of Business) _____ I Date of Change _____, 19____

Street Address _____

City _____ State _____ Zip Code _____

Please indicate which of the following best describes the primary activity of your company (check one)

☐ Banking ☐ Savings & Loan ☐ Credit Union ☐ Construction ☐ Manufacturing ☐ Transportation
☐ Services ☐ Public Utility ☐ Wholesale ☐ Retail ☐ Loan Co. ☐ Investment Co.
☐ Brokerage Firm ☐ Life Insurance Co. ☐ Non-Life Insurance Co. ☐ Public Authority ☐ Other (Specify) _____

State of Incorporation _____

Date of Incorporation _____

Did you file a report of Unclaimed Property last year? Yes ___ No ___ If no, please explain:

Person to contact: _____

Telephone Number: _____

AFFIDAVIT

State of _____

County/City of _____

I, _____, being first duly sworn on oath depose and state that I have caused to be prepared and have examined this report consisting of ___ pages totaling \$ _____ as to property presumed abandoned under the D.C. Unclaimed Property Law for the year ending as stated; that I am duly authorized by the holder herein to execute this report; and I believe that said report is true, correct and complete as of said date, excepting for such property as has since ceased to be abandoned. Included with this report is a cash remittance totaling \$ _____.

Sworn to (or affirmed) and subscribed before me this
_____ day of _____, 19____

(signature of officer, owner, etc.)

(Notary Public)

(Title of person signing)

My Commission expires _____

This report must be signed by an authorized person and acknowledged before a notary public. If a partnership, it must be signed by a partner; if an unincorporated association or private corporation by an officer. Mail reports to: Office of Finance and Treasury, Unclaimed Property Unit, 810 1st Street, N.E., Room 401, Washington, D.C. 20002